



Programme Support Officer

Closing date for applications is 11:30pm
9th November 2025

Who we are

Sport England is an arms-length body of government responsible for growing and developing grassroots sport and getting more people active across England.

We were established by Royal Charter – which is an instrument of incorporation granted by the King – and began operating as Sport England in 1997.

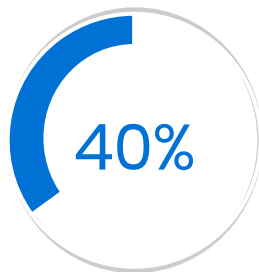


The role at a glance

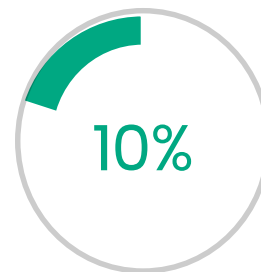
The Programme Support Officer salary is advertised at **£25,400 per annum**, for homeworking or hybrid-office based in Loughborough or Bisham. *The postholder must be living in the UK for the duration of employment.*



**Project Management
& Organisational
Effectiveness**



**Communication &
Influence**



Ad hoc

Please note it is Sport England's policy to appoint to the advertised salary.



The role

The Programme Support Officer plays a key role in strengthening Sport England's partner relationships by supporting the delivery of projects, systems, and communications that underpin effective collaboration.

In this role you will support effective project delivery, help ensure partners have access to the information and guidance they need, when they need it, and support partner performance through monitoring and evaluation, while ensuring smooth coordination of meetings, events, and core systems.

Central to the role will be building and maintaining strong relationships with colleagues and partners, providing consistent and effective communication, and providing high-quality support.

You will also contribute flexibly to wider organisational projects, upholding Sport England's values and standards.

Working under the direction and support of the Head of Partner Relationships, you will help in a range of exciting and innovative projects.

About the directorate

The role sits within the Partnerships directorate. The Directorate is responsible for how we manage and maximise our relationships.

The directorate leads the establishment, engagement in and management of our relationships with key partners to maximise the delivery of the strategic ambitions of Uniting the Movement.

We are seeking to influence the future shape of the sport and activity system in England and develop the skills and behaviours of the workforce that delivers it.

*Join us in our ambition
to work alongside key
partners in maximising
the delivery of our
strategy 'Uniting the
Movement'*

Our mission

Right now, the opportunities to get involved in sport and activity depend too much on your background, your gender, your bank balance and your postcode. We're determined to tackle this and unlock the advantages of sport and physical activity for everyone.

We're here to invest in sport and physical activity to make it a normal part of life for everyone in England, regardless of who you are. Together, we can change lives for the better in every home, and in every community, right across the country.



Our values

Our values define who we are as an organisation and highlight what we do to go the extra mile to set us apart. From creating an organisation we all enjoy, believe and thrive in, to creating a positive employer brand and effective partnerships with our stakeholders.

Our values are embedded in everything we do including our recruitment process and we encourage candidates to read about our values on our careers page

<https://www.sportengland.org/careers>



Our Employee Benefits

32 days annual
leave + bank
holidays (pro rata
for part-time)

Generous pension
scheme

£500 per year to
support fitness-
based activity

Commitment to
development and
training

Free confidential
counselling and
advice service

Flexible working
and family friendly
policies

For more information, please visit the [Careers](#) page on our website

Our vision is clear

Together, we won't stop until
everyone has the opportunity,
the inspiration and the
freedom to get moving.

You can help us do this.



We are looking to recruit from the widest possible talent pool and encourage candidates to apply from a diverse range of backgrounds. We are proud to be an inclusive, equal opportunities employer and are committed to ensuring that all candidates are treated fairly throughout the recruitment and selection process and beyond. All appointments are made on merit.



Come join us

How to apply

1. Register on our careers portal and create an account.
2. Complete our application form, which will cover areas such as your employment history and suitability for the role. *Be sure to highlight your relevant skills and experience relating to the job description in your supporting statement.*
3. The recruitment process after this point differs slightly for each role but will always consist of an assessment task and at least one in-person interview. For some roles there will be an additional phone interview or another in-person meet.

If you have a disability and are unable to apply via the portal, please email us via hrrecruitment@sportengland.org and we would be happy to discuss alternate options with you.

For more information including our FAQ section, please go to:

<https://www.sportengland.org/careers>

